

Details and signature of individual to be identified

Full name (including middle name, no initials) Date of birth
(DD/MM/YYYY)

Residential address (PO Box is not acceptable)

Phone No. Work Phone No. Mobile Phone No.

Occupation Email Address

Customer No. (if known) Account Name

Signed Date / /

Acceptable ID documents

Current and valid identification must be provided to the authorised certifier by the individual being identified. Page 2 of this form sets out who is an authorised certifier. Where identification documents are not in English, a translated copy prepared by an acceptable authorised translation service (as noted on page 2) must be attached.

Supplied identification documents must satisfy one of the options below. Place a tick in the box beside the chosen option and for each of the documents that have been provided for certification.

- Option 1: 2 documents from list A or,
 Option 2: 2 documents from list B or,
 Option 3: 1 document from list A AND 1 document from list B or 1 document from list C or,
 Option 4: 1 document from list B AND 1 document from list C.

List A

Australian driver's licence, both front and back (Digital Licenses are not acceptable)

Australian Drivers Learners Permit

Foreign Drivers License

Australian Passport (either a current passport or a passport that expired within the last 2 years)

Australian Proof of Age or Photo Card which contains a photograph

Foreign passport containing a photograph and either the signature or unique identifier of the person

National identity card or travel document issued by a foreign government, the United Nations or an agency of the United Nations which contains a photograph and either a signature or unique identifier of the person

List B

Australian birth certificate

Australian citizenship certificate

Australian Government issued concession card

Foreign birth certificate

Foreign citizenship certificate

List C

A notice issued by the Australian Commonwealth or a State or Territory within the preceding 12 months that records the provision of financial benefits to the individual and which contains the individuals name and residential address e.g. Centrelink Benefits Notice.

A notice issued by the Australian Taxation Office with the preceding 12 months that records a debt payable by the individual to the Commonwealth (or by the Commonwealth to the individual), which contains the individuals name and residential address e.g. ATO Notice of Assessment.

A notice issued by a Local Government body or utilities provider within the preceding 3 months which records the provision of services to that address or to that person (the document must contain the individuals name and residential address) e.g. Council Rates, Electricity/Gas/Water bill .

Medicare card

Letter or enrolment from School/College Principal containing customers name, residential address and period of school attendance

TAFE/University Student Card (photo and signature)

Privacy Statement

Please be aware that by returning a copy of your identification, you acknowledge that BNK Banking Corporation Ltd trading as Goldfields Money will collect personal information as required by the AML/CTF Act and that it may take steps to verify the information collected. All information provided will be treated in accordance with our Privacy Policy.

Certification Requirements

To certify a document, the authorised certifier must write the following or similar wording on the copy of the document:

I hereby certify that this is a true copy of the original document, which I have sighted

Additionally, in each case the 'authorised certifier' should:

- Sign and date the copy;
- Add their name in block capitals along with their position or capacity;
- Note their address, daytime phone number and any registration number, and;
- Add the official stamp of their office (if possible)

CERTIFIER'S DECLARATION

I confirm that:

1. The person named above signed this form in my presence;
2. I sighted the original documents noted on the reverse of this form;
3. I am satisfied that the copies of the documents produced are a true copy.
4. The photograph is a true likeness of the person named above.

Date Documents
Verified

Category No. of acceptable Certifier (see list below)

Qualification No.

First Name

Surname

Address (PO Box is not acceptable):

Daytime Contact No.

Signature

CATEGORIES OF ACCEPTABLE CERTIFIERS

The list below identifies those individuals deemed to be authorised certifiers.

1. A person who, under a law in force in a State, Territory or Commonwealth is currently licensed or registered to practise the following occupations :

- Chiropractor
- Dentist
- Legal practitioner
- Medical practitioner
- Nurse
- Optometrist
- Patent attorney
- Pharmacist
- Physiotherapist
- Psychologist
- Trade marks attorney
- Veterinary surgeon

2. A person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described).

3. The following if they have two or more years of continuous service or time with licensee:

- An officer with, or an authorised representative of, the holder of an Australian Financial Services Licence
- An officer with, or a credit representative of, the holder of an Australian Credit Licence
- Justice of the Peace
- Employee of Australia Post
- Chartered Accountant or Certified Practising Accountant (CPA)
- Police officer
- Teacher (full time employed as such)
- A person authorised as a notary public in a foreign country.

4. Who can certify identification documents outside Australia?

- A person who is authorised by law in that foreign country to administer oaths or affirmations, or to authenticate documents.

5. Acceptable authorised translation services for foreign identification documents:

- An overseas Australian Embassy or Consulate
- An approved translator listed in the National Accreditation Authority for Translators and Interpreters (NAATI) - only available within Australia.