

# Identity Certification




This form must be completed by an Acceptable Certifier when you are opening a new transaction, savings or term deposit account with Goldfields Money Limited and you are mailing us a copy of your identification documents.

**You must attach copies of the certified identification documents.**

\* Denotes Mandatory Field

## Guidelines for Certifiers

Original documents must be sighted - copies of previously certified copies are not accepted. Certify each copy with:

-  "This is to certify this is a true copy of the original which I have sighted"
-  Date the original documents were sighted and copies certified
-  Sign, print certifier full name plus title, official stamp &/or registration number (as applicable)

Please retain copies of all documents for your records  
Goldfields Money may be required to contact you for verification

**Please note:** The certifiers cannot be related to the individual.

Acceptable Certifiers who can certify documents:

- |  |  |  |
|--|--|--|
| 1. Legal Practitioner  | 7. Notary Public                             | 14. Accountant who is a Member of the Australian Institute of Chartered Accountants, CPA Australia, or the National Institute of Accountants (min. 2yrs continuous membership) |
| 2. Teacher employed on a full-time basis at a school or tertiary education institution | 8. Police Officer                            | 15. Officer or Authorised representative of an Australian Financial Services licensee (min 2yrs)   |
| 3. Officer of Financial Institution (min. 2yrs)  | 9. Australian Consular or Diplomatic Officer |  |
| 4. Magistrate  | 10. Finance Company Officer (min. 2yrs)      |  |
| 5. CEO of a Federal Court  | 11. Dentist/Medical Practitioner/Pharmacist  |  |
| 6. Justice of the Peace  | 12. Registrar or Deputy Registrar of a Court |  |
|  | 13. Chiropractor or Physiotherapist          |  |

## Documents to be certified

Document Category*	Document Type*	Individual Named*
A B C	<input type="text"/>	<input type="text"/>
A B C	<input type="text"/>	<input type="text"/>
A B C	<input type="text"/>	<input type="text"/>

## Certifier Statement

I have examined the original documents listed above and endorsed each copy with:

**"This is to certify this is a true copy of the original which I have sighted."**

Full Name*	<input type="text"/>	Reg No.	<input type="text"/>	
<b>Residential or Business Address</b>		<b>Job Title*</b>		
Number*	<input type="text"/>	Street Name*	<input type="text"/>	
Suburb*	<input type="text"/>	State*	<input type="text"/>	
		PC*	<input type="text"/>	
Country*	<input type="text"/>		Occupation No.* (from above)	<input type="text"/>
Signature*	<input type="text"/>		Phone*	<input type="text"/>
			Date*	<input type="text"/>

It is an offence under the Anti-Money Laundering and Terrorist Financing Act 2006 to give false and misleading information.

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Note: If any document is in a previous name, an additional document that shows how/why the name was changed must be provided; e.g. Marriage Certificate, Change of Name by Deed Poll.

## Acceptable Identification Documents

You are required to provide the following identification with your application for a transaction, savings or term deposit:

**Option 1- Photographic Identification**      1 x Category A Document

OR

**Option 2- Non - photographic Identification/Secondary Identification**

1 x Category B Document **PLUS**      1 x Category C Document

Copies of these documents must be certified by an Acceptable Certifier (see page 1) if you are mailing these forms to us. This form does not need to be completed if you are presenting original documents to a Goldfields Money staff member.

## Document Categories

Category	Document Name	Issued By	Mandatory Requirements
<b>A</b> (Primary Photographic Identification Document)	Drivers Licence (or permit)	Australian State or Territory or equivalent authority of a foreign country for the purpose of driving a vehicle#	Current (not expired) Photograph
	Passport	Australian Government	Photograph & signature of person document is issued Current (or expired within past 2 years)
	Foreign Passport	A foreign Government, the United Nations (UN), or an agency of the UN#	Photograph & person's signature Must show evidence of permanent residency in Australia
	Proof of Age Card	Australian State or Territory	Current (not expired) Photograph
<b>B</b> (Primary Non-Photographic Identification Document)	Birth Certificate (or Birth Extract)	Australian State or Territory or foreign Government, the United Nations (UN), or an agency of the UN#	
	Citizenship Certificate	Australian Government or Foreign Government#	
	Pension Card	Centrelink	Current (not expired) Entitles person to financial benefits
<b>C</b> (Secondary Identification Document)	Tax Assessment Notice	Australian Taxation Office	Name and residential address Issued within preceding 12 months Records a debt payable to, or payable by the individual
	Utilities Notice	Local Government or Utility provider	Name and residential address Issued within preceding 3 months
	Notice	Commonwealth, State or Territory	Name and residential address
	Notice (for a person under 18 years old)	School Principal	Name and residential address Period of time person attended the school Issued within preceding 3 months

# If written in a language that is not understood by the person carrying out the verification, an English translation is required by an accredited translator.

 **PO BOX 10155 Kalgoorlie WA 6433**     **08 9021 6444**     **08 9021 4766**

[enquiries@goldfieldsmoney.com.au](mailto:enquiries@goldfieldsmoney.com.au)

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